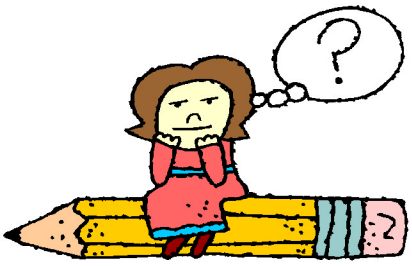
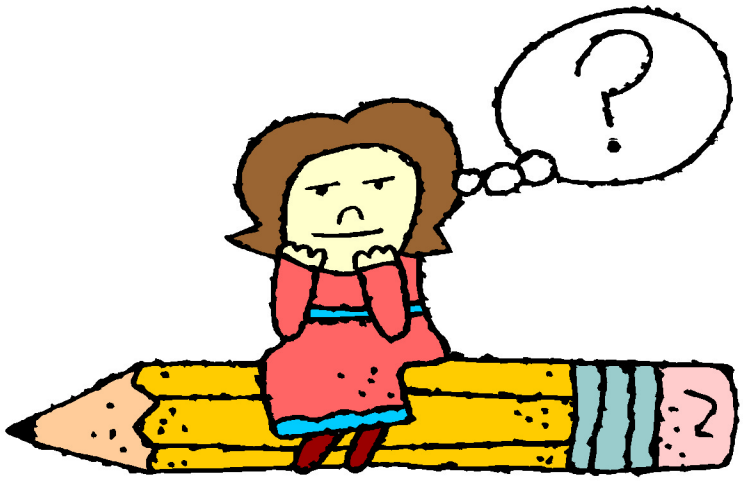
Friendly Letter



heading_____

greeting_____

body _____



closing_____

signature_____

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